**Professional Capacity and Personnel Committee Meeting September 9, 2020**

Conference Call 2:30 p.m.

Dial in Number – (605)475-4700

Participant Access Code – 219389#

**MEETING NOTES**

Attendance: Wes Stewart, Pender County, Tammy Schrenker, Moore County, Kristy Preston, Surry County, Lee Anne Dalton, Lincoln County, Carlton Paylor, Person County, Jan Elliott, Pitt County, Kim Harrell, Yadkin County, Glenn Osborne, Wilson County, Angela Ellis, Greene County, Melanie Corprew, Beaufort County, Sharnese Ransome, NCACDSS and Sharon Scott, NCACDSS

**Welcome and Introductions**

Tammy welcomed everyone to the call and introduce Kim Harrell who had joined the call to present a request for consideration from the Executive Committee.

Kim advised that at the leadership retreat in July 2020 the Executive Committee talked about presentations for Directors’ Academy. Executive Committee members recommended the mentor do the presentation at the board meeting and not someone from executive committee due to the difficulty in securing someone to go to the meetings. There was some discussion about the importance of someone from the Executive Committee attending the presentation.

Wes made a motion to continue to ask Executive Committee to participate and to send out notice to the listserv to announce when the presentation will occur. Jan seconded the motion. All voted in favor with none opposed.

Approval of the Minutes

Wes moved to approve the minutes from the August 2020 meeting. Jan seconded the motion. All voted in favor with none opposed.

**Professional Capacity and Personnel – General Discussion**

NC OSRH Updates

Tammy advised there were no OSHR updates.

Professional Development Liaison Report

Sharon provided updates related to the Directors’ Academy. See notes below.

Personnel Conference

Discussion regarding whether or not to have the conference virtually or in person. There are still COVID concerns and issues related to ability to social distance, and many counties have travelling restrictions. The preference is to do it in person. Sharnese will reach out to the hotel to see what they expect their capacity to be. Sharon will reach out to the presenters to see if they would be able to do in person. Final decision to be made at the October meeting.

Also, Sharnese discussed an Employee Relations training that Dominic Derasmo is working on. She will follow up with Dominic to see where he is on that project.

Glenn suggested a possible topic at the conference related to social justice issues. Glenn has someone coming to his county to do some training. Sharnese will reach out some folks to see if she can get someone to present on this topic.

Co-chairs will talk to Sharon prior to the October call to discuss final plans for a topic list.

**Directors’ Academy**

Consideration of Exemption/Waiver Requests

No exemption or waiver requests have been submitted for consideration.

Mentor Assignments

All registrants have been assigned a mentor.

Other Academy Business

Sharon and Kristy met a few weeks ago to finish updates on the Directors’ Academy documents. Sharnese has updated the website.

Sharon has contacted current participants to see where they are in the process. Many participants are nearing completion.

**Other Business**

Melanie brought up issue of disparity between classifications between CPS SW IA&T and SW III in Foster Care and whether or not that should be revisited. Discussion regarding adding APS to that idea as well. This would not include SW III’s who do adoptions, or Social Workers II’s and III’s who do foster home licensing. Consensus was that this is an idea that should be pursued further.

**Adjourn**

With no further business, the meeting was adjourned at 3:40 p.m.