**Professional Capacity and Personnel Committee Meeting February 10, 2021**

Conference Call 2:30 p.m.

**AGENDA**

1. **Welcome and Introductions:**

Tammy Schrenker, Wes Stewart, Sharnese Ransome**,** Micah Ennis, Sharon Scott, Kimberley Erving

Motion to approve minutes Wes, second Micah.

1. **Professional Capacity and Personnel – General Discussion**

*NC OSHR Updates*-

*Professional Development Liaison Report-*

Finished fiscal training end of January went better than anticipated. The training turned out well in the virtual environment. Sharon indicated that she was very impressed with the LBL’s that presented. A few issues but overall went well. Nineteen registered and had 15 or 16 on the call at any given time. Requested feedback and got a lot of good thoughts and will share next month. Micah indicated as a participant that she enjoyed the meeting and thought it went well.

Vote to require 85% attendance to receive credit for the training on the honor system. This will be for virtual as well as in-person training. Looking at doing fiscal training for Senior Management staff and am being worked on.

*Personnel Conference Planning Update*-

Currently have 72 registered as of right now. Working with presenters on doing a trial run on IT. The training will be Workers Comp and FMLA and how they are tied together as well as how COVID has changed some of that. Registration is still open. Currently exploring EOC. Potential date of Mar. 25th 30th or Apr. 13th for another 2-hour session.

*Other Professional Capacity or Personnel Business*-

1. **Directors’ Academy**

*Consideration of Exemption/Waiver Requests*

 *Mentor Assignments-*

*One person registered for the Academy, Micah Ennis and she has been matched with Trish as a mentor.*

*Other Academy Business*

1. **Adjourn:** Motion to adjourn 3:42

**Notes:**