**Professional Capacity and Personnel Committee Meeting November 3, 2021**

Zoom Meeting 2:30 p.m.

**MINUTES**

Present for the meeting: Wes Stewart, Pender County; Tammy Schrenker, Moore County; Sharnese Ransome, Association; Sharon Scott, Association.

1. **Welcome and Introductions**

Tammy welcomed everyone to the meeting.

1. **Professional Capacity and Personnel – General Discussion**

Professional Development Liaison Report

Sharon discussed the Fiscal/Budget training scheduled for January 25-26, 2022. She will poll the new directors to ask if they would be willing to attend in-person training for this. Sharnese is looking for a possible location.

DSS Board Member training is scheduled for November 17-18, 2021.

1. **Directors’ Academy**

Academy Business

Discussion regarding voting on Directors’ Academy matters at committee meetings. On some occasions there are participants at the committee meetings who are not DSS Directors. Decision made that moving forward, only DSS Directors will be allowed to vote on Directors’ Academy matters.

Mentor training was held on October 27, 2021 and was successful. Another session will be held on November 10th.  If interested in the upcoming session, let Sharon Scott know.

Discussion regarding adding new members to the Review Committee due to several upcoming retirements.

Wes will give the committee report during the meeting tomorrow.

1. **Adjourn**

Meeting adjourned.