**Professional Capacity and Personnel Committee Meeting March 9, 2022**

Zoom Meeting 2:30 p.m.

**MINUTES**

Present for the meeting: Wes Stewart, Pender County; Tammy Schrenker, Moore County; Kristy Preston, Surry County; Paige McCurry, Macon County; Tracie Murphy, Randolph County; Megan Elliott, Person County; Sharnese Ransome, Association; Sharon Scott, Association.

1. **Welcome and Introductions**

Wes welcomed everyone to the meeting and introductions were made.

Tammy motioned to approve the minutes from February and Tracie offered a second. Minutes approved by consensus.

1. **Professional Capacity and Personnel – General Discussion**

NC OSHR Update

Tammy had no specific updates from Dominick Derasmo. She reminded those present that Dominick is doing a presentation for the Directors on March 23, 2022.

Tammy also shared that the state is looking at Director qualifications. Tammy has been asked to serve on that work group which is being put together by the Division. Tammy has agreed to serve on the committee.

Professional Development Liaison Report

Sharon discussed the upcoming trainings:

* Emotional Labor presentation scheduled 3/22/2022, 100 registered so far, no longer limited to 3 from each county. Sharon has sent a couple of emails about this.
* NC OSHR webinar – March 23

* New Director Orientation, April 5-7th at the Association office. This will be for newer directors. Three or four registered so far. Working on the agenda now. First in person since 2019. This is a great opportunity for newer directors to build some relationships.
* Adult Service overview – planning that now. Will be offered in conjunction with regional meetings in late May, early June.
* Planning fiscal training for assistant/deputy directors coming in May 2022. This will be virtual.
* Discussion regarding slots available to the committee at the Institute in August. Sharon updated the group about a session that Rowan County can provide on the Community Resilience Model. Sharon is talking with someone at Alamance County who is specially trained in trauma and is talking to her about doing something on self-care.

1. **Directors’ Academy**

Consideration of Exemptions/Waiver Requests

Bree Clawson, Swain County, has requested to be exempted from Child Welfare overview. She has attended preservice and has served in all aspects of Child Welfare. Wes motioned to approve the exemption and Kristy offered a second. Approved by consensus.

Mentor Assignments

Jeff Harrison, Lenoir County, is close to finishing. He will follow up with Tammy to see whether or not he needs a mentor to be assigned.

Update regarding recently assigned mentors:

Amanda Vanderoef, Transylvania County – assigned mentor - Josh Kennedy, Polk County

Amanda Smith, Greene County – assigned mentor - Angela Ellis, Martin County

Cindy Perry, Bertie County, withdrew from the academy.

Angie Karchmer, Gaston County – assigned mentor - John Eller, Mecklenburg County

Sharon Barlow, Guilford County – assigned mentor - Heather Skeens, Cumberland County

Sharon will send the updated list to the co-chairs.

Other Academy Business

No other business.

Kristy will give the committee report during the meeting tomorrow.

1. **Adjourn**

Upon motion by Tammy and by consensus of the group, the meeting adjourned at 3:20 p.m.