**Professional Capacity and Personnel Committee Meeting August 11, 2021**

Zoom Meeting 2:30 p.m.

**MINUTES**

Present for the meeting: Wes Stewart, Pender County; Tammy Schrenker, Moore County; Kristy Preston, Surry County; Will Wakefield, Caldwell County; Micah Ennis, Rowan County; Sarah Bradshaw, Sampson County; Kishia Dunlap, Stanly County; Carlton Paylor, Person County; Ruth Lockman; Sharnese Ransome, Association; Sharon Scott, Association.

1. **Welcome and Introductions**

Tammy welcomed everyone to the meeting.

1. **Professional Capacity and Personnel – General Discussion**

NC OSHR Updates

Tammy reported that she has no information to share from OSHR.

Professional Development Liaison Report

Sharon shared the next session will be on 9/21/2021 on Staff Resiliency. Registration going out in next few days. Sherry Bradsher with the Cansler Group with be offering the training.

Sharon has not been able to find someone to offer EEO training. Sharnese suggested we reach out to the School of Government to see if they have someone who could do EEO training for us.

Discussion regarding status of LBL program and attempts to engage with state staff to improve services provided by LBL staff.

Discussion regarding need for OSHR to do some training for counties regarding NC OSHR policies and procedures. Discussion regarding contacting OSHR to assist with the training, and if they are not receptive, contact Drake Maynard to see if he would be interested.

Sharnese mentioned several upcoming events for Directors:

January 25-26, 2022    Fiscal/Budget Training

April 5-7, 2022 New Director Orientation

August 3-5, 2022          Professional Development sessions at SSI

Sept 21-22, 2022          Professional Development

1. **Directors’ Academy**

Request to Change Policy Regarding Mentor Assignments

Discussion regarding assigning mentors to all new Directors, not just Academy participants. Tammy discussed the number of newer Directors now outweighs the number of seasoned Directors. Several ideas discussed to support newer Directors. Sharon will send out something to the Directors’ listserv to see if Directors would be willing to serve as a resource for newer Directors, even if they aren’t willing to serve as a formal mentor.

Consideration of Exemption/Waiver Requests

No exemptions or waiver requests.

Mentor Assignments

All registrants have been assigned mentors at this point.

Other Academy Business

No other business.

1. **Adjourn**

Meeting adjourned at 4:00 p.m.