**Professional Capacity and Personnel Committee Meeting April 13, 2022**

Zoom Meeting 2:30 p.m.

**MINUTES**

Present for the meeting: Wes Stewart, Pender County; Tammy Schrenker, Moore County; Kristy Preston, Surry County; Micah Ennis, Rowan County; Sharon Barlowe, Guilford County; Liz White, Forsyth County; Sharnese Ransome, Association; Sharon Scott, Association.

1. **Welcome and Introductions**

Wes welcomed everyone to the meeting and introductions were made.

Sharon motioned to approve the minutes from March and Micah offered a second. Minutes approved by consensus.

1. **Professional Capacity and Personnel – General Discussion**

NC OSHR Update

Tammy had no specific updates from Dominick Derasmo. Dominick hosted a webinar for the Association on March 23, 2022. Around 100 participants joined the webinar.

Professional Development Liaison Report

Sharon discussed the following events:

* Emotional Labor presentation held on 3/22/2022. There were around 100 attendees and the event was well received.

* New Director Orientation was held April 5-7th in person at the DAAS offices. There were 12 participants. Sharon stated she had received a lot of positive feedback from the attendees. The Committee thanked Sharon for putting the event together and hosting.
* Budget training for assistant directors and senior managers will occur on May 10th and May 11th. This training will be provided by the LBL’s and will include the same information shared with new directors at their training.
* Guardianship training will be provided in person for new directors at each of the regional meetings – May 18th in the East, and June 1st in the West.
* APS training will be provided in person for new directors at each of the regional meetings – October 19th in the West, and October 26th in the East.

1. **Directors’ Academy**

Consideration of Exemptions/Waiver Requests

There were no exemption or waiver requests for consideration.

Mentor Assignments

Update regarding recently assigned mentors:

Raquel Jennings has registered for the academy and the committee co-chairs are recruiting for a mentor for her.

There are currently 20 Directors registered in the Academy.

Other Academy Business

No other business.

1. **Adjourn**

Upon motion by Micah and second by Sharon Barlowe, the meeting adjourned at 3:10 p.m.