**Professional Capacity and Personnel Committee Meeting December 11, 2019**

Holiday Inn Express 2:30 p.m.

3741 Thistledown Drive

Raleigh, NC 27605

**AGENDA**

1. **Welcome and Introductions**
2. **Professional Capacity and Personnel – General Discussion**

*Office of State Human Resources Updates*

*Professional Development Liaison Report*

*2020 Personnel Conference Planning*

* *2019 Revenue Report*
* *Session Topics*
* *General Planning*

1. **Directors’ Academy**

*Consideration of Exemption/Waiver Requests*

*Mentor Assignments*

*Other Academy Business*

***Academy Presentation: Brandy Mann***

1. **Adjourn**

**Notes:**