



NEW HANOVER COUNTY
invites applications for the position of:
Social Services Director

An Equal Opportunity Employer

SALARY: See Position Description
DEPARTMENT: SOCIAL SERVICES

SALARY:

OPENING DATE: 09/03/20

CLOSING DATE: Continuous

ESSENTIAL DUTIES:

New Hanover County is seeking a Director of Social Services for the consolidated Health and Human Services agency. Reporting to the Director of the Consolidated Health and Human Services Agency, this position is responsible for overseeing administration of all department programs. It establishes program standards and monitors and evaluates quality of service delivery systems for public assistance and social services programs including Medicaid, Food & Nutrition Services, Work First Cash and Employment, Child Protective Services and Permanency Planning, Adult Protective Services and Guardianship.

Duties include overseeing and preparing a budget of approximately \$35.5M, implementing policies, interpreting and executing decisions made by the Board of Commissioners and the Human Services Advisory Board, identifying and responding to changes in policy, overseeing program expenditures, responding to inquiries from the public, and professionally representing the agency at meetings and conferences.

The ideal candidate is an experienced and innovative human services administrator with proven success building and maintaining relationships with diverse groups of people and understanding the diversity of needs and complexities inherent in the delivery of services within the community. Additionally, this role analyzes work flow which requires compilation of data, trend analysis and projection in order to provide reports to Consolidated Health and Human Services Director.

MINIMUM QUALIFICATIONS:

Master's Degree in Social Work from an accredited school of Social Work or related field and seven (7) years of progressively responsible social services administration experience that includes three (3) years of management level experience; or an equivalent combination of education and experience.

Must have thorough knowledge of the legal and philosophical basis for public welfare programs; thorough knowledge of management principles, techniques, and practices; considerable knowledge of the principles and practice of social work; ability to exercise sound judgment in analyzing situations and making decisions.

LICENSES/CERTIFICATIONS:

None required.

OTHER INFORMATION:

Hours are 8AM-5PM weekdays; must be available for evening meetings, special events, and during emergency situations. Must obtain residency in New Hanover County within 6 months of employment.

This position is open until filled; however, **priority consideration will be given to applications received through October 1, 2020.**

Compensation

The current salary range for this position is \$97,484 - \$165,722.

The **hiring range** for this position is **\$97,484 - \$131,603** + a competitive benefits package. Salary is negotiable within the hiring range, depending on qualifications.

About New Hanover County

At fewer than 200 square miles, New Hanover is the 2nd smallest of the 100 North Carolina counties, but one of the most densely populated. With 235,000 citizens, it has become the center of rapid urbanization in the southeast region of North Carolina. In addition to being a great place to live, New Hanover County is a great place to do business. New Hanover County is committed to progressive public policy, superior service, courteous contact, judicious exercise of authority, and sound fiscal management to meet the needs and concerns of our citizens today and tomorrow.

New Hanover County operates under a governing board/manager form of government where policy setting is the responsibility of the Board and policy execution is the responsibility of the Board appointed County Manager. To serve the citizens of this progressive, regional urban center, the New Hanover County Board of Commissioners adopted a county-wide strategic plan, where its backdrop is framed by these vision and mission statements and a set of shared values that govern how the Board and staff make decisions. These shared values are professionalism, integrity, innovation, stewardship, and accountability.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.nhcgov.com/HR/Pages/JobOpportunities.aspx>

Job #202000176
 SOCIAL SERVICES DIRECTOR
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OUR OFFICE IS LOCATED AT:
 230 Government Center Drive - Suite 135
 Wilmington, NC 28403
 910-798-7178
 910-798-7178
cknips@nhcgov.com

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Social Services Director Supplemental Questionnaire

- * 1. Please select your highest level of education from the following choices.
- Master's Degree or higher in Social Work.
 - Master's Degree or higher in the Human Services field other than Social Work.
 - Master's Degree or higher in an area outside of the Human Services field.
 - Bachelor's Degree in Social Work.
 - Bachelor's Degree in the Human Services field, other than Social Work.
 - Bachelor's Degree in an area outside of the Human Services field.
 - No degree at a Bachelor's level or above.
2. If your field is related to Social Work, please tell us what field your degree is in and how your field is related to Social Work.
- * 3. Do you have experience working in a state, county, or municipal Social Services agency?
- Yes No
- * 4. Please indicate your years of progressively responsible social services administration

experience.

10 or more years of progressively responsible social services administration experience.

9 years but fewer than 10 years of progressively responsible social services administration experience.

8 years but fewer than 9 years of progressively responsible social services administration experience.

7 years but fewer than 8 years of progressively responsible social services administration experience.

Fewer than 7 years of progressively responsible social services administration experience.

* 5. Please indicate your years of management level experience in a social services environment.

5 or more years of experience in social services management.

4 years but less than 5 years of experience in social services management.

3 years but less than 4 years of experience in social services management.

Fewer than 3 years of experience in social services management.

* 6. Do you have experience compiling data and performing trend analysis?

Yes No

* Required Question