



A Future Oriented Source of Leadership

Professional Capacity and Personnel Committee Meeting
Wednesday, Feb. 7, 2024
2:30 p.m.

REGISTER AT: <https://us06web.zoom.us/j/82876339462?pwd=bzXbzXStNeTottyacoTcNV1H0uqybY.1>

MEETING ID: 828 7633 9462

PASSCODE: 257371

DIAL-IN NUMBER: 1-386-347-5053

AGENDA

- I. Welcome and Introductions
- II. Professional Capacity and Personnel – General Discussion
Upcoming Professional Capacity Trainings
2024 Personnel Conference Discussion
- III. Directors' Academy
Consideration of Exemption/Waiver Requests
Mentor Assignments
Final Presentations
Other Academy Business
- IV. Report Out Information/Reminders
- V. Other Business
- VI. Adjourn

Present:

- | | | |
|-----------------------------------|----------------------------------|-------------------------------|
| 1. Jessica Adams (Carteret) | 6. Josh Kennedy (Polk) | 11. Angela Wolbert (Johnston) |
| 2. Sharon Barlow* (Guilford) | 7. Ashley Lantz (Union) | |
| 3. Patrick Betancourt*
(Macon) | 8. Sharnese Ransome
(NCACDSS) | * Denotes committee
chairs |
| 4. Bree Clawson* (Swain) | 9. Christa Smith (Forsyth) | |
| 5. Angela Ellis (Martin) | 10. Wes Stewart* (Pender) | |

Notes:

- Sharon Scott (NCACDSS) is on vacation this month and indicated prior to leaving that there were any new sign-ups for Director's Academy (DA) and no new module waiver requests
- Discussion was held regarding Sharon Barlow's (Guilford) DA presentation in person in March tentatively to be held at the NCACDSS office off Six Forks Rd. in Raleigh
- Sharnese explained that the New Director Orientation will be held Apr. 23-25, 2024 at the Hampton Inn and Suites in Raleigh Midtown and not at the Holiday Inn Express on Thistledown as previously thought
- Sharnese continues to work with Ashely Lantz (Union) on securing a location for the upcoming Personnel Conf. potentially to occur in Sept. 2024

- DAAS still has not confirmed a March 2024 webinar to cover Adult Services/Guardianship overview (needed as a requirement to complete Director's Academy)
- Reminder to membership: Feb. 21, 2024 at Eastern Regional Meeting will be the Child Support Enforcement overview; no make-up date for the CSE overview at Western Regional Meeting has been set
- A discussion was held regarding DA reviewers
 - A list of potential reviewers existed at one point but the majority on this list have since retired
 - Need for 5 reviewers total (of which are 3 chairs from Professional Capacity & Personnel)
 - Discussion of extending an invitation to any Directors who may also want to sit and listen to the presentations
 - A DA graduate list was requested from Sharnese to share with committee chairs to facilitate selection of potential DA reviewers
 - Discussed the need to develop a cadre of reviewers to participation in upcoming DA presentations
- Discussion held around bringing mentors together to assist them in understanding better their role with respect to DA candidate success
- Typically mentors come together at SSI and there have been a couple of on-line engagements for mentors but greater emphasis needs to be placed on the mentor's role in the success of the DA candidate
- Upcoming reminders:
 - ERM Child Support Overview **Feb. 21, 2024** (Doubletree @ Atlantic Beach)
 - New Director's Orientation **Apr. 23-25, 2024** (Hampton Inn and Suites @ Raleigh Mid-Town)

Respectfully Submitted:

R. Patrick Betancourt
Feb. 19, 2024