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Work and

Performance Plan

FY2021

Click to Enter Name

Click to Enter Job Title

**Section 1: Annual Goals**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Goal** | **Measure(s)** | **Outcome(s)** | **Comments** | **Rating** |
|  | *
 |  |  | Choose an item. |
| 1.
 |  |  |  | Choose an item. |
|  |  |  |  | Choose an item. |
| 1.
 |  |  |  | Choose an item. |

**Section 2: Individual Development Plan**

|  |  |  |  |
| --- | --- | --- | --- |
| **Goal** | **How will the goal be accomplished?** | **Comments** | **Status** |
|  |  |  | Choose an item. |
|  |  |  | Choose an item. |
|  |  |  | Choose an item. |

Employee Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_