

Worker:
PDC #:
Child:

Reviewer:
Review Date:

		Yes	No	N/A
1	Was the application/recertification signed? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Is the signed and dated voucher present? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	NCF20106 or 20009 signed? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Was the application disposed within 30 days? OR Was the recertification renewed timely? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Was the income calculated correctly? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	Were reported changes responded to correctly? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	If necessary, was the fee modification completed correctly? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Is there appropriate verification of employment/education/special circumstances in the case record? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	Is the level of care on the plan of care (POC) evidence entered accurately? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	Are care hours details on the POC evidence entered accurately? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	Is the need for care on the POC evidence entered accurately? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Is the service on the POC evidence entered accurately? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	Is the income entered accurately into NC FAST? (Ex-Amount entered correct and the correct multiplier used?) Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Are notes relevant for the case entered in the appropriate location in NC FAST? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Is the Plan of Care described in case notes? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	Is the Need Type described in case notes? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17	Is Voter Registration documented in case notes? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18	Is Developmental Screening Information given to the client documented in case notes? Explanation:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>