

VACANCY ANNOUNCEMENT

Position: **Social Worker III** (Applications will be accepted for, Social Worker II, Social Worker I, and Social Worker Trainee if recruitment for SW III is unsuccessful)

Agency: Alleghany County Department of Social Services

Pay Grade and Starting Salary:	SW III	Grade 70A – hiring \$41,340; min. \$43,407
	SW II	Grade 68A – hiring \$38,373; min. \$40,292
	SW I	Grade 66A – hiring \$35,628; min. \$37,409
	SW Trainee	Grade 64 -- hiring \$32,335; min. \$33,952

Duties and Responsibilities: Responsible for monitoring adult care homes and family care homes as the adult home specialist, conduct complaint investigations involving the adult care homes/family care homes. Responsible for conducting assessments of individual and family dynamics and needs, provide case management for guardianship cases, provide training to the community as needed, as well as participate in continuing education classes on a continual basis. Responsible for assisting with intake, case management, case planning, complying with federal and state mandated time frames and guidelines within Alleghany County. Worker will visit in client homes, testify in court, complete paperwork, provide on-call, transport adults, and participate in various trainings.

Knowledge, Skills and Abilities: Worker should have thorough knowledge of social work practices, techniques and procedures and be able to apply same to complex casework and case management. Worker should have some basic knowledge of adult care homes and the ability to ensure the facility is meeting all standards as set forth by the state. Worker should have the ability to remain calm in intense situation and be able to problem solve. Worker should have knowledge of medical, psychological and psychosocial problems. Worker must have valid driver's license, be available to work after normal business hours, complete paperwork within strict time frames, computer skills to enter data into state systems and be able to handle stressful situations.

Minimum Education and Experience: **Social Worker III:** Master's degree in social work from an accredited school of social work; Bachelor's degree in social work from an accredited school of social work; Bachelor's degree in social work from an accredited school of social work and one year directly related experience; Master's degree in counseling in a human services field and one year of social work or counseling; Bachelor's degree in a human services field from an accredited college or university and two years directly related experience; Bachelor's degree from an accredited college or university and three years of directly related experience. **Social Worker II:** BSW from an accredited school of social work; four-year degree in a human services field from an accredited college/university and one year directly related experience; four-year degree from an accredited college/university and two years directly related experience. **Social Worker I:** Four-year degree in a human services field from an accredited college/university; four-year degree from an accredited college/university and one year directly related experience. **Social Worker Trainee:** Graduation from an accredited four-year college or university. Additional preferred qualifications for all applicants include extensive experience with court systems and court procedures.

Application Process: Submit a "State Application Form, (P.D.107) to the Alleghany Department of Social Services PO Box 247; 182 Doctor's Street; Sparta, NC 28675, fax 336-372-2635, or email at alleghany.dss@alleghany.nc.gov .

Deadline for submitting applications: Until Filled

WE ARE AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER
PRE-EMPLOYMENT CRITERIA IS REQUIRED TO BE MET