

**NCACDSS Professional Capacity Committee  
Meeting Minutes  
April 11th, 2007**

**Members Present:** Sharon Scott, Larry Johnson, Neil Walters, James Clark, Lee Quick, Sarah Bradshaw

**Staff Present:** Pat Nalley, Mike Miller

Ms. Scott called the meeting to order at noon.

**Approval of March 2007 Minutes:**

Minutes approved

**Report on Events and Meetings:**

- SSI Conference – Update on first SSI planning meeting was provided.
- Regional Meeting – Update given by Pat Nalley

**Mentor Assignments:**

- One new director (John Benton – Moore County) was assigned a mentor (Pat Cameron)

**Discussion of Director Recruitment Issues**

- An informational packet needs to be developed for presentation at the SSI conference.

**Directors Development Program:**

- The Board discussed purchasing e-web learning software at a cost of \$2400.00. A demonstration of the software's capabilities was provided by NCACDSS staff.
- Mike Miller will review current funding sources to determine if ZSR money can be spent to cover the cost of the software.
- The committee recommends including LBR, OE and the Directors Development Program under 1 training platform.

**Director Orientation: June 13<sup>th</sup>-14<sup>th</sup>**

- All but 2 division heads have committed to speaking at the orientation. PCC members agreed to contact the remaining division heads.

**Next Meeting: - June 13<sup>th</sup> 12:00pm – 1:30pm.**

**Adjourn – Meeting adjourned at 1:00pm.**