

NCACDSS Professional Capacity Committee Meeting Minutes
March 7, 2007

Call to Order: Co-chairperson Sharon Scott, Director of Stanly County, called the meeting to order at exactly 12 noon. Also present were co-chair Larry Johnson, Director of Rockingham County, Director Judy Pelt of Wayne County, Director Eddie Wooten of Yadkin County, LBL Neil Walters, Director Sarah Bradshaw and Tracy Chestnutt of Sampson County, Mike Miller and Pat Nalley from the Association Staff, and two special guest presenters from Wake County Human Services, Betsy Moore and Dee Richardson.

Professional Development: The first order of business was a demonstration of the Outstart training software that Wake County uses for some training purposes. The committee thought that it was perfect for the Professional Development module that it has developed, and suggested that the Association look at ways to obtain the software. A committee goal is to have the Personnel section of the module on-line by July.

Approval of Minutes: It was moved and seconded to approve the minutes of the last meeting with corrections. The minutes were approved.

Events and Meetings: Mr. Nalley reported on the FPT conference, the Central Region Meeting and the Eastern Region Meeting. Mr. Johnson compared the Greensboro Marriot to the hotel in Durham once used. Ms. Pelt asked that in the future the Association handle the registration for Eastern Region meetings. The chair asked the Association to communicate with each region's planning team chairperson in order to put more consistency into the registration process for all regional meetings.

Mentor Program: Ms. Scott reported on the Mentor Program assignments. She said she was quite impressed with the response of experienced directors volunteering to mentor new directors, and that many of the new directors stopped her at the FPT conference to give her positive comments regarding their experiences. All newly appointed directors have mentors assigned to them.

Director recruitment: Mr. Walters led a discussion of director recruitment issues. He, Lee Quick and James Clark are contacting chairs of the local Boards of Social Services when there is a director vacancy. Some counties are asking for their help in the recruitment and some say, "no, thanks". It was suggested that we update all available and appropriate documents and put them on a web site as well as personally delivering them to the outgoing director or the Board Chair. It has also been suggested that we have a workshop on hiring a new director at the annual Institute. Mr. Johnson suggested that we invite Board members to the New Directors meeting on Wednesday at the Institute. Ms. Scott said that we would start organizing this effort at our next meeting.

New Directors Orientation: Ms. Scott passed out last year's agenda for the New Directors Orientation. She asked for suggestions for this year's agenda. She asked that we all encourage mentors to get their new directors to this orientation.

The next meeting was set for April 11, 2007.

The Chair adjourned the meeting at 1:07 pm.